

IOM MISSION – ROMANIA

CALL FOR EXPRESSION OF INTEREST (CEI)

1. *Timeline*

CEI Reference number	RO/February/CEI-01
Posted (date)	28 February 2024
Clarification Request Deadline	Maximum 3 days before Application Deadline
Application Deadline	7 March 2024
Notification of Results	Maximum one week after the Application Deadline
Implementation Start Date	TBD
Implementation End Date	TBD

2. *Locations*

Romania – all regions

3. *Sector(s) and area(s) of specialization*

The planned activities are linked to the project Assisted Voluntary Return and Reintegration (AVRR) Programme In Romania 2024 – 2026. IOM Romania is seeking to partner with a non-governmental organization to implement activities that are linked with the programme to contribute to strengthen Romania's comprehensive migration management through right-based, safe and dignified voluntary returns of migrants and support sustainable reintegration.

4. *Issuing Agency*

International Organization for Migration (OIM) – Romania

5. *Project Background*

The International Organization for Migration (IOM), the UN agency for migration has been present in Romania since 1992 and is playing a key role in operating in areas related to integration and social inclusion of migrants, Assisted Voluntary Return and Reintegration, Relocation and resettlement of refugees, Fight against trafficking in human beings etc.

IOM Romania aims to contribute to strengthen Romania's comprehensive migration management through rights-based, safe and dignified voluntary returns within the Assisted Voluntary Return and Reintegration (AVRR) programme. This programme is an indispensable part of a comprehensive approach to migration management aiming at orderly and humane return and reintegration of migrants who are unable or unwilling to remain in the host countries and thus wish to voluntarily return to their countries of origin.

6. *Expected Results*

The purpose of this Call for Expression of Interest is to screen and identify suitable partners that have the capacity to provide assistance to migrants legally residing in Romania. All the activities will be realized in close coordination with IOM in Romania.

As one of IOM's core activities, the Assisted Voluntary Return and Reintegration (AVRR) programme supports third country nationals (TCN) who choose to return home voluntarily. IOM Romania has been supporting migrants to return to their countries of origin for over two decades.

The expected results are:

- Strengthening the outreach and broadening the understanding of AVRR among migrants and other stakeholders, so that migrants in need of return support are aware of the support available and able to make an informed decision.
- Assisting migrants willing to return voluntarily and contribute to their sustainable reintegration, considering the economic, social and psychosocial dimensions thereof and,
- Promoting and facilitating cooperation among key stakeholders, including local county and central structures of the General Inspectorate for Immigration (GII), Border Police, media, Embassies of third countries in Romania, NGOs, migrant communities, in support of AVRR.

7. Indicative Budget

TBC

8. Other Information

The selected “Implementing Partner(-s)” shall perform the Activities according to the Terms of Reference (Annex A of this Document).

The engagement between IOM and the Implementing Partner shall be further covered with a Project Implementation Agreement using the Project Implementation Agreement template (Annex F) after final confirmation of project implementation.

IOM Romania will provide specific protection and accountability related trainings including on Protection against Sexual Exploitation and Abuse (PSEA), Accountability to Protected Population (AAP), Data Protection, and other relevant trainings.

9. Selection Criteria

Preliminary evaluation of the proposals (pass/fail criteria)

The below eligibility requirements will be taken into consideration for each applicant with a **pass or fail** criteria before undertaking the evaluation of the financial and technical proposal. The Applicant must attain the rating of “pass” in all areas to proceed with the technical evaluation.

Eligibility criteria	Criteria
Legal entity registered under the National Registry of Associations and Foundations (<i>please attach the Registration form</i>)	Pass/Fail
Operational and financial capacity to implement the project (<i>as per the Annex C – IP General information Questionnaire</i>);	Pass/Fail
Proof that the Applicants is located in Romania (<i>Registration with Fiscal Authority</i>)	Pass/Fail

Technical evaluation

Criteria	Requirement	Rating
Clarity of activities and expected results	<ul style="list-style-type: none"> • Clearly describe activities, indicators, expected outputs based on ToR 	20

	<ul style="list-style-type: none"> • Feasible implementation plan (workplan) that includes all proposed activities and any alternative or additional activities, detailing how the planned activities will be completed and when. • Details how activities proposed to show partner understanding of deliverables, timelines, and budget • Details on how the program will be completed which includes potential risks or complications and how the partner would overcome those challenges. 	
Cost-effectiveness	<ul style="list-style-type: none"> • How is cost distributed for program implementation and program management 	15
Local experience and presence	<ul style="list-style-type: none"> • Existing presence in Timisoara, Arad, Radauti, Galati, Giurgiu, Somcuta Mare, Bucuresti and have expertise in the subject matter 	15
Project management, organizational capacity and sector expertise and experience	<ul style="list-style-type: none"> • A clear distinction between technical and project management staff • Proven ability to coordinate with relevant partners including governmental authorities. • Previous similar experience working with UN agencies or INGOs. • Provide a list of key personnel who will be critical in the management as well as the operational and financial oversight of the proposed programme, demonstrating technical and administrative capacity to manage the interventions. • Comprehensive understanding of local context, social and economic situation, livelihoods, and community-based approaches 	35
Sustainability and innovative solutions proposed/green jobs/environmental considerations	<ul style="list-style-type: none"> • Clear description of the approach to promote sustainability of planned interventions. • Innovative solutions proposed/green jobs and environmental considerations 	15

10. Attachments

Description	Comments
ANNEX A – Terms of Reference	Provided for detailed information on the specifics of pre-selection targets
ANNEX B - Implementing Partner References Checklist	To be filled and provided to IOM
ANNEX C - Implementing Partners General Information Questionnaire	To be filled and provided to IOM
ANNEX D - Concept Note Template	To be filled and provided to IOM (In Romanian or English)
ANNEX E - Declaration of Conformity for Partners	To be filled and provided to IOM
ANNEX F - Project Implementation Agreement Template	Provided for reference
ANNEX G – Vendor Information Sheet Template	To be filled and provided to IOM
ANNEX H_ IOM Data protection notice for vendor, implementing partners and grant recipient entities	To be signed and provided to IOM
ANNEX J_ Budget template	To be filled and provided to IOM. Please submit the editable version as well.

11. For more information on this partnership opportunity, and to apply, please visit: <https://romania.iom.int>

The organizations responding to this call need to demonstrate their capacity to implement all listed activities as a single package. Partial applications for individual activities will not be considered.

IOM reserves the right to cancel/reduce the scope of planned activities or to introduce new/broaden the scope of the existing activities. Selected Implementing partner needs to be ready to develop a detailed budget based on submitted proposal upon receiving the notification from IOM.

All applicants will receive written notification, within the three weeks after the deadline for the submission of Concept Note, of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken.

IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression of Interest at any time, without thereby incurring any liability to the affected Implementing Partners.

For more information, please contact in writing IOMBucarest@iom.int

Expression of Interest submission guidelines

This document contains instructions on the preparation and submission of the Application.

1. The Application must be submitted through email at iombucarest@iom.int no later than 7 March 2024. Late Application will no longer be considered.
2. A detailed description must be provided on how the requirements specified in the Call for Expression of Interest (CEI) issued by IOM will be matched by the capabilities, experience, knowledge and expertise of the Implementing Partners.
3. The email subject shall be indicated with the **reference number RO/February/CEI-01** and the name of the Applicant.
4. The Application must be submitted in the English language, Annex-D in English and in the format prescribed by IOM within the CEI. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this CEI requirements may be rejected.

5. The Application document should comprise of the following:
 - a. Cover Letter;
 - b. Duly accomplished application documentation as outlined within the CEI signed on all pages by the prospective Implementing Partner's Authorized Representative; and
 - c. Any other relevant documents
6. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
7. The Implementing partner shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
8. IOM at no occasion will ask an application fee from Implementing Partners.
9. Partners can use [IOM's We Are All In platform](#) for reporting fraud, corruption or misconduct.
10. All information given in writing to or verbally shared with the Implementing Partners in connection with this CEI is to be treated as strictly confidential. The Implementing Partner shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the selection process has been completed whether or not the Implementing Partner application is successful.
11. IOM will treat all information (or that marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data in accordance with its Data Protection Principles.
12. The Implementing Partner, by submitting an application, gives consent to IOM to share information with those who need to know for the purposes of evaluating and managing the proposal.
13. By submitting the application/expression of interest, the applicant confirms adherence to IOM's Declaration of Conformity Form and acknowledges receipt of the list of Proscribed Practices (enclosed).
14. IOM reserves the right to accept or reject any Application, and to cancel the process and reject all Applications, at any time without thereby incurring any liability to the affected Implementing Partner or any obligation to inform the affected Implementing partner of the ground for IOM's action.