

CALL FOR APPLICATIONS – SOCIOLOGIST (CONSULTANCY)

Duty Station - Bucharest, Romania

Number of positions – 1

Closing date – 16 September 2022

Starting date – as soon as possible

Duration – 4 months (with possibility of extension)

I. ORGANIZATIONAL CONTEXT AND SCOPE

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Under the direct supervision of the Chief of Mission (CoM), and in close coordination with project managers, the successful candidate will assist with the implementation of research activities within IOM migration projects. The selected candidate will be directly involved in the design, development and roll-out of research and knowledge management initiatives for migration projects with both traditional and non-traditional stakeholders.

II. RESPONSIBILITIES AND ACCOUNTABILITISES

Specific duties and responsibilities will include the following tasks:

- Conduct the data collection exercise while managing the workflow of consultant enumerators supporting in the effort (based in IOM's existing data sets, focus group sessions, and phone surveys)
- Draft a comprehensive situational analysis on the current size, composition, location, capacities, and conditions of migrants based on the data collected by IOM.
- Analyze and revise, if needed, the established methodology and data collection tools (including questionnaires).
- Collect data about the attitudes, values, and behaviors of migrants, using specific tools (i.e., interviews, desk review, review of documents, etc).
- Cooperate with relevant stakeholders (i.e., local authorities, institutions with responsibilities in the migration field, etc).
- Provide technical oversight in the implementation of all research activities within the existing projects, including the development of methodologies and work plans for qualitative and quantitative research.
- Coordinate with stakeholders, including national and local government counterparts, Civil Society Organizations (CSOs), and other relevant stakeholders, to ensure effective and timely consultation, feedback mechanisms, implementation and evaluation of research activities.
- Prepare publications and/or reports containing research findings.
- Conduct field visits as necessary to inform and monitor research activities.
- Contribute as necessary to research-related monitoring and/or evaluation activities of the projects.
- Support research-related donor reporting needs as necessary.
- Perform such other duties as may be assigned.

Office in Romania:

III. REQUIRED QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in Statistics, Social Sciences, Migration Studies, International Development, International Relations, or another research-related field from an accredited academic institution with minimum of 5 years of relevant professional experience in research, or other relevant fields
Or
- Master's degree in Migration Studies, International Development, International Relations, or another research-related field from an accredited academic institution
With minimum of 3 years of relevant professional experience in research, or other relevant fields

IV. SKILLS

- Knowledge and understanding of research methodologies, data collection, data management, and analysis
- Experience in qualitative and quantitative research / surveys
- Excellent writing skills including an ability to nuance and adapt messages to culturally diverse audiences
- Experience in the field of human mobility, livelihood development, labour mobility and human rights.
- Excellent interpersonal and presentation skills.
- Teamwork-oriented, proactive and demonstrated ability to work independently
- For this position, fluency in English is required (oral and written).

V. COMPETENCIES

The incumbent is expected to demonstrate the following values and competencies:

Values

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action-oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

HOW TO APPLY

Interested candidates must submit:

- Updated CV,
- Cover letter (maximum 2 pages)
- Financial offer (fee per month). The number of hours worked during the working days will be between 4-6/day

To bucharestapplication@iom.int --no later than **September 16, 2022**. Please insert *Sociologist Consultant* - in the subject line.

NOTE:

- Only shortlisted candidates will be contacted. Incomplete applications will not be considered
- The appointment will be subject to certification that the candidate is medically fit for appointment and security clearances.